

**Service Rules for the employees of Directorate of Secondary Health,
Andhra Pradesh**

The Government issued Act.44 repealing the Act 29 issued in 1986 of APVVP, forming a Department of Directorate of Secondary health as one of the state Government Departments.

Accordingly, the service rules are prepared as follows for the employees of Directorate of Secondary Health.

I Short title:

- 1. These Rules may be called as the Directorate of Secondary Health Service Rules, 2026.
- 2. These rules shall come into force on the date of publication in the Andhra Pradesh Gazette.

II Applicability:

- 1. These rule shall apply to all appointments made to the Directorate of Secretary Health, Andhra Pradesh.
- 2. All Government employees absorbed into the Directorate of Secondary Health.
- 3. To all future appointments in this Department.

III. Definitions:

- 1. Act means the Directorate of Secondary Health Act. 2023 (Act 44 of 2023) issued for the cadre and employees of DSH AP.

IV. Method of appointment:

- 1 Direct Recruitment
- 2 Appointment by Transfer from one service to another services in accordance with the AP State and Subordinate Service Rules.
- 3 By contract recruitment
- 4 The DSH may obtain services of employees of the Central Government or State Government on deputation in the Directorate of secondary Health under FSD terms and conditions.
- 5. The employees who are working on deputation do not opt for absorption into DSH, they should continue on FSD basis only, their seniority will be maintained in their Parent Department only. They may be repatriated to their parent Department at any time by the Directorate of Secondary Health.
- 6. The regularization of the contract employees shall be based on the time to time Government instructions only.
- 7. The compassionate appointment will be made in department as per the time to time rule position issued by the Government.

V. Constitution of posts and Unit system:

The posts in the Directorate of secondary health are divided into Head Office posts, State level posts, zonal level post and District level posts which are Shown below.

State Cadre Posts:

STATE CADRE POSTS	
1	Director
2	Additional Director (Medical/ Programmes)
3	Additional Director (Admn)

4	Joint Director (Admn)
5	Executive Engineer (Civil)
6	Deputy Director (Admn)
7	Deputy Director (Statistics)
8	Chief Accounts Officer
9	District Secondary Health Officer
10	Civil Surgeon Specialist
11	Civil Surgeon RMO
12	Civil Surgeon Specialist Dental
13	Senior Hospital Administrator
14	Deputy Civil Surgeon (Specialist)
15	Deputy Civil Surgeon (General)
16	Deputy Dental Surgeon
17	Hospital Administrator Gr- I
18	Dy Executive Engineer (Civil)
19	Dy Executive Engineer (Bio Medical)
20	CAS Specialist
21	CAS General
22	DAS
23	Hospital Administrator Gr- II
24	Assistant Director (Admn)
25	Nursing Superintendent Gr-I
26	Administrative Officer
27	Assistant Finance Officer/AAO
28	Junior Accounts Officers
29	Assistant Executive Engineer (Civil)
30	Assistant Executive Engineer (Bio Medical)
31	Bio Medical Engineer
32	Nursing Superintendent Gr.II
33	Dietician

Zonal cadre posts

ZONAL CADRE POSTS	
1	Chief Pharmacy Officer
2	Bio Statistician
3	Head Nurse
4	Office Superintendents

5	Junior Analyst
6	Para medical Ophthalmic officer
7	Foreman
8	Staff Nurse
9	Counsellor/MSW Gr.II
10	Senior Pharmacy officer
11	Physiotherapist
12	Radiographer
13	Senior Assistants
14	Pharmacy Officer

District Cadre posts:

DISTRICT CADRE POSTS	
1	Dental Technician
2	Audiometrician
3	Lab Technician Gr-II
4	Photographer
5	Dark Room Assistant
6	Junior Office Assistant
7	Jr Accountant
8	Work Inspector
9	Medical Record Assistant/ Record Assistants
10	Electrician
11	Lab Attendant
12	Theatre Assistant
13	Plumber
14	Office Subordinates
15	GDA/ MNO/FNO
16	Post Mortem Assistant

Head office posts: Head office posts are those other than state level posts:

Sl. No.	Head office posts
1	Chief Pharmacy Officer
2	Data Processing Officer
3	Office Superintendents
4	Statistician
5	Draughtsman Gr. II
6	Senior Accountants
7	Senior Assistants
8	Junior Office Assistant
9	Jr Accountant
10	Driver
11	Medical Record Assistant/ Record Assistants
12	Office Subordinates

1. The service shall consist of the following Branches:

Branch I	Medical Services
Branch II	General Services
Branch III	Nursing Services

Branch IV	Engineering Services
Branch V	Statistical Services
Branch VI	Paramedical Services

The Details of the posts of above branches are shown below.

BRANCH . I - MEDICAL SERVICES -

Category No.	Category
Class A	
1	Additional Director (Medical/ Programmes)
2	District Secondary Health Officer
Class B	
1	CSS in all Speciality
2	Civil Surgeon RMO
3	Civil Surgeon Dental
4	Senior Hospital Administrator
5	Deputy Civil Surgeon in all Speciality
6	Deputy Civil Surgeon General
7	Deputy Dental Surgeon
8	Hospital Administrator Gr- I
Class C	
1	CAS in all Specialities
2	CAS General
3	Dental Assistant Surgeon
4	Hospital Administrator Gr- II

BRANCH.II – GENERAL SERVICES

Category No.	Category
Class A	
1	Additional Director (Admn)
2	Joint Director (Admn)
3	Dy Director (Admn)
4	Asst Director (Admn)
5	Administrative Officer
6	Chief Accounts Officer
7	Assistant Finance Officer/A.A.O
Class B	
1	Data Processing Officer
2	Office Superintendents
3	Junior Accounts Officers
4	Senior Assistants
5	Senior Accountants
6	Junior Office Assistant
7	Jr Accountant
8	Medical Record Assistant/ Record Assistants
Class C	
1	Foreman
2	Electrician
3	Plumber
4	Photographer

5	Driver
6	Office Subordinates

BRANCH -III - NURSING SERVICES

Category No.	Category
Class A	
1	Nursing Superintendent Gr.I
2	Nursing Superintendent Gr.II
Class B	
1	Head Nurse
2	Staff Nurse

BRANCH -IV - ENGINEERING SERVICES

Category No.	Category
Class A	
1	Executive Engineer (Civil)
2	Dy Executive Engineer (Civil)
3	Dy Executive Engineer (Bio Medical)
4	Assistant Executive Engineer (Civil)
5	Assistant Executive Engineer (Bio Medical)
6	Bio Medical Engineer
Class B	
1	Draughtsman Gr.II
2	Work Inspector

BRANCH -V- STATISTICAL SERVICES

Category No.	Category
Class A	
1	Dy Director Statistics
Class B	
1	Bio Statistician
2	Statistician

BRANCH -VI - PARA MEDICAL SERVICES

Category No.	Category
Class A	
1	Dietician
2	Chief Pharmacy Officer
3	Senior Pharmacy officer
4	Pharmacy Officer
5	Junior Analyst
6	Radiographer
7	Physiotherapist
8	Counsellor/MSW Gr.II

Category No.	Category
9	Para medical Ophthalmic officer
Class B	
1	Lab Technician Gr-II
2	Dental Technician
3	Audio metrician
Class C	
1	Lab Attendant
2	Dark Room Assistant
3	Theatre Assistant
Class D	
1	GDA/ MNO/FNO
2	Post Mortem Assistant

2. The DSH adopts the following unit system for all purposes i.e., transfers, appointments, posting, Direct Recruitment, promotions, appointment by transfers, reversion, reappointments, etc.,.

a) Head office shall be a separate unit for Class III Class and Class IV posts, also upto DPO, Office Superintendent posts in Class II posts, subject to the following conditions.

- 20% of Senior Assistants and Office Superintendents working in head office may be posted in any one of the field vacancy for a period of 2 years or till next promotion is effected whichever is earlier, to acquire knowledge in field, so as to assist in head office in making policies, their seniority will be dealt in head office. The selection of 20% employees is at the discretion of the Director of Secondary Health, Andhra Pradesh.

b) Entire state is one unit for state level posts

c) Zones are separate units for zonal posts, as shown below, zonal system and Multi zonal system to be followed in such cadre post, as per the Gazette of India dated.15.12.2025 issued by the Ministry of Home Affairs. And time to time amendments will be followed.

Multi Zone	Zone	Districts
Multi Zone - I	Zone - I	Srikakulam, Vizianagaram, Parvathipuram Manyam, Visakhapatnam, Anakapalli
	Zone - II	Alluri Sitharama Raju, Polavaram, East Godavari, Kakinada, Dr. B.R. Ambedkar Konaseema
	Zone - III	West Godavari, Eluru, NTR, Krishna
Multi Zone - II	Zon - IV	Guntur, Planadu, Bapatla, Prakasam, Markapuram, SPSR Nellore
	Zone - V	Tirupathi, Chittoor, Annamayya, YSR Kadapa
	Zone - VI	Nandyal, Anantapur, Kurnool, Sri Sathya Sai.

d) Each District is separate unit upto district cadre posts

e) Separate seniority lists to be maintained while effecting promotions at District level, Zonal level, State level and Head Office for each category.

3. **Probation:** Probation shall be governed by the provisions of the AP State and Subordinate service rules 1996.

4. Application of conditions of service to the employees:

In addition to these regulations and whenever necessary all codal rules and service rules applicable to all the categories of Government employees in Government service are also applicable to the similar or corresponding categories of employees of the Directorate of Secondary Health so long as they are not inconsistent with these regulations and regulations on General Service matters of the Directorate of Secondary Health.

5 . DIRECT RECRUITMENT

The Direct Recruitment for the post in Directorate of Secondary Health shall be made through the following appointing methods.

Sl.No	Category of post	Selection Committee
1	Doctor Posts	APMSRB
2	Zonal category posts (Non doctors)	APMSRB
3	Up to District cadre posts	DSC / Selection Committee for Compassionate Appointments
4	HOD direct recruitment posts as per the ratio in service rules	APPSC

The Direct Recruitment shall be conducted through the agencies notified by the Government from time to time.

6 . AGE :

(i) The age limit shall be reckoned with reference to the first day of the July of the year of Recruitment.

(ii) Minimum age for recruitment to any post in this regulation shall be 18 years.

(iii) Age limits and relaxations shall be as per Government orders issued time to time.

7. RESERVATIONS : Reservations will be followed as per Government instructions.

8. PROMOTIONS :

1. The person appointed by the APVVP/ DSH, AP and continuing their services in DSH are eligible for promotion. Also the persons who absorbed into APVVP/DSH are eligible for promotion in DSH, AP.
2. The promotions from one cadre to another cadre and appointment by transfer from one service to another service shall be on the basis of seniority cum fitness, subject to Rule of Reservation.
3. The criteria for promotions shall be as per time to time instructions issued by the Government.
4. The selection committees for the purpose of promotions or appointments by transfer for various categories of posts in the DSH shall be as follows:

a) Selection Committee for Class I posts:

Principal Secretary / Secretary to Government	Chairman
Director of Secondary Health	Convenor
Commissioner of Health and Family Welfare	Member
Director of Medical Education	Member
Director of Public Health and Family Welfare	Member

b) Selection Committee for Class II posts

Commissioner of Health and Family Welfare	Chairman
Additional Director (Medical)	Convenor
Joint Secretary/ Deputy Secretary to Government to whom the subject relates	Member
Director of Medical Education	Member
Director of Public Health and Family Welfare	Member

c) Selection Committee for Class III posts up to all zonal cadre posts in Head Office and Zones.

Additional Director (Medical) for Nursing, Paramedical, Engineering & Statistical services / Additional Director (Admn) for General Services	Chairman
Joint Director (Admn)	Convenor
Joint Secretary/ Deputy Secretary to Government to whom the subject relates	Member
Deputy Director (Admn)	Member

d) Selection Committee for Class III posts up to District cadre posts in Districts.

District Secondary Health Officer	Chairman
Assistant Director (Admn)	Convenor
Administrative officer of District Hospital/Area Hospital.	Member
Medical Superintendent of District Hospital/Area Hospital.	Member

e) Selection Committee for Class IV posts in Head Office

Additional Director (Admn)	Chairman
Deputy Director (Admn)	Convenor
Joint Director (Admn)	Member

f) Selection Committee for Class IV posts in Districts.

District Secondary Health Officer	Chairman
Assistant Director (Admn)	Convenor
Administrative officer of District Hospital/Area Hospital.	Member
Medical Superintendent of District Hospital/Area Hospital.	Member

1. Selection committee should take up promotions in every panel year as per rules, considering all the requisite qualifications and Departmental tests for the specified posts.
2. While issuing promotions, the unit system i.e., Head office, state level, Zonal level, and district level should be followed.

9. Time Scales:

The Range of time scales of employees who comes under Class -I, Class-II, Class - III & Class IV are mentioned below:

CLASS	Time Scales shall be as per RPS- 2022 and as revised by Government from time to time
Class- I	80910 - 166680 to 133900 - 179000
Class - II	40970-124380 to 76730-162780
Class - III	21200-65360 to 38720-118390
Class - IV	20000-61960

The time to time corresponding time scales issued by the Government will be followed.

CLASS - I POSTS - WITH APPOINTING AUTHORITY

Sl.No.	Posts	Appointing Authority
1	Additional Director (Medical/ Programmes)	Government
2	Additional Director (Admn)	Government
3	District Secondary Health Officer (DSHO)	Government
4	Civil Surgeon Specialist	Government
5	Civil Surgeon RMO	Government
6	CSS Dental	Government
7	Senior Hospital Administrator	Government
8	Joint Director (Admn)	Government

CLASS II POSTS - WITH APPOINTING AUTHORITY

Sl.No.	Posts	Appointing Authority
1	Executive Engineer (Civil)	Government
2	Dy Director (Admn)	Government
3	DCS (Specialist)	Director Secondary Health
4	DCS (General)	Director Secondary Health
5	DDS	Director Secondary Health
6	Hospital Administrator Gr- I	Director Secondary Health
7	Dy Director Statistics	Director Secondary Health
8	Chief Accounts Officer	Director Secondary Health
9	Dy Executive Engineer (Civil)	Director Secondary Health
10	Dy Executive Engineer (Bio Medical)	Director Secondary Health
11	CAS Specialist	Director Secondary Health
12	CAS General	Director Secondary Health
13	DAS	Director Secondary Health
14	Hospital Administrator Gr- II	Director Secondary Health
15	Asst Director (Admn)	Director Secondary Health
16	Nursing Superintendent Gr.I	Director Secondary Health
17	Administrative Officer	Director Secondary Health
18	Assistant Executive Engineer (Civil)	Director Secondary Health
19	Assistant Executive Engineer (Bio Medical)	Director Secondary Health
20	Bio Medical Engineer	Director Secondary Health
21	Assistant Finance Officer/A.A.O	Director Secondary Health
22	Nursing Superintendent Gr.II	Director Secondary Health
23	Dietician	Director Secondary Health
24	Junior Accounts Officers	Director Secondary Health
25	Chief Pharmacy Officer	Additional Director (Medical)
26	Head Nurse	Additional Director (Medical)
27	Bio Statistician	Additional Director (Medical)
28	Junior Analyst	Additional Director (Medical)
29	Para medical Ophthalmic officer	Additional Director (Medical)
30	Data Processing Officer	Additional Director (Admn)
31	Office Superintendents	Additional Director (Admn)
32	Foremen (Elec.)	Additional Director (Admn)

CLASS III POSTS - WITH APPOINTING AUTHORITY

Sl.No.	Posts	Appointing Authority in zones and	Appointing Authority for Head office
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		districts	posts
1	Staff Nurse	Additional Director (Medical)	-
2	Counsellor/MSW Gr.II	Additional Director (Medical)	-
3	Senior Pharmacy officer	Additional Director (Medical)	-
4	Statistician	Additional Director (Medical)	Additional Director (Medical)
5	Pharmacy Officer	Additional Director (Medical)	-
6	Physiotherapist	Additional Director (Medical)	-
7	Radiographer	Additional Director (Medical)	-
8	Senior Assistants	Additional Director (Admn)	Additional Director (Admn)
9	Senior Accountants	Additional Director (Admn)	Additional Director (Admn)
10	Draughtsman-Gr II	Additional Director (Medical)	Additional Director (Medical)
11	Junior Office Assistant	DSHO	Additional Director (Admn)
12	Jr Accountant	DSHO	Additional Director (Admn)
13	Driver	DSHO	Additional Director (Admn)
14	Medical Record Assistant/ Record Assistants	DSHO	Additional Director (Admn)
15	Lab Technician Gr-II	DSHO	-
16	Audio metrician	DSHO	-
17	Dental Technician	DSHO	-
18	Work Inspector	DSHO	-
19	Electrician	DSHO	-
20	Theatre Assistant	DSHO	-
21	Dark Room Assistant	DSHO	-
22	Lab Attendant	DSHO	-
23	Photographer	DSHO	-

CLASS IV POSTS - WITH APPOINTING AUTHORITY

Sl.No.	Posts	Appointing Authority in Districts	Appointing Authority for Head office posts
1	Office Subordinates	DSHO	Additional Director (Admn)
2	GDA/ MNO/FNO	DSHO	-
3	Postmortem Assistant	DSHO	-
4	Plumber	DSHO	-

10. POSTING AND TRANSFERS:

(i) While issuing transfers the unit system i.e., Head office, state level, Zonal level, and district level should be followed, following the guidelines issued by the Government.

(ii) Persons who are approved probationers in a category and seeks transfer from one unit to another unit (i.e., in case of district level posts from one district to another district, in case of zonal cadre posts from one zone to another zone) shall forego their right to seniority in their category in the unit in which they were originally appointed and shall take last rank among approved probationers in the category in the unit to which they are transferred.

(iii) The guidelines issued by the Government in General Transfer shall be followed. Transfers shall be regulated as per Government transfer guidelines issued from time to time, Except transfer on administrative grounds.

(iv) The officers competent to effect the transfers within the jurisdiction specified below shall be followed.

Employee belongs to	Transferring Authority with in the unit	Authority to transfer from one unit to another unit
District	District Secondary Health Officer	Director Secondary Health
Zone	Director of Secondary Health	Government
State	Director of Secondary Health	Government

11. LEAVE RULES :

(i) The Competent authority for sanction of all kinds of leaves:

Employee belongs to	CL/Spl CL/CCL/OH submission authority	Competent Authority for sanction of leave other than CL/Spl CL/CCL/OH	Competent authority for sanction of leave
District cadre posts	MS/MO/DSHO through AO/AD of concerned hospitals/ DSHO office	District Secondary Health Officer	-
Zonal cadre posts	MS/MO/DSHO through AO/AD of concerned hospitals/ DSHO office	DSHO upto 60 days	Above 60 days Director of Secondary Health
State cadre posts for 1 st and 2 nd level Gazetted Officers.	MS/MO/DSHO of concerned hospitals/ DSHS office	DSHO Upto 60 days	Above 60 days Director of Secondary Health
State cadre posts 3 rd level Gazetted Officers	MS/MO/DSHO of concerned hospital	Up to 30 days DSHO Up to 60 days Director of Secondary Health	More than 60 days Government
State cadre posts for 4 th and above level Gazetted Officers.	Collector/ DSH	up to 30 days Director of Secondary Health	More than 30 days Government

CL/CCL/OH sanctioning authority in Head office: The officer of concerned section is the sanctioning authority in head office. Leave account of all employees is to be maintained in General section.

Leave eligibility: All the employees are eligible to avail leaves as per AP Leave rules 1933 and amendments issued by the Government time to time.

Category	Casual Leave	Optional Holiday	CCL	SPCL for Women employees
Additional Director (Medical)/ (Admn), DSHO	15	5	0	5
CSS/CSRMO /CS Dental	15 (All public holidays to be			

	worked except Independence day, Republic day & Gandhi Jayanthi on local adjustment basis)	5	0	5
CAS/DCS /DDS/DAS/ HA	15(All public holidays to be worked except Independence day, Republic day & Gandhi Jayanthi on local adjustment basis)	5	Maximum 10 per year who worked on public holidays	5
Nursing, Paramedical	35 (All public holidays to be worked except Independence day, Republic day & Gandhi Jayanthi on local adjustment basis)	0	0	5
Ministerial engineering, statistical staff	15	5	Maximum 10 per year who worked on public holidays up to Senior Assistant cadre	5

12 : AGE OF SUPERANNUATION:

- (i) The age of superannuation to specialist doctors who are having any Post Graduation degree/ diploma and working in any post is 63 years.
- (ii) The age of superannuation to General doctors is 62 years.
- (iii) The age of superannuation to all other cadres is 62 years.
- (iv) Age of superannuation shall be governed by Government orders issued from time to time.

13 : CONDUCT RULES

Every employee of the Directorate of Secondary Health shall be governed by the of A.P Civil Services (Conduct) Rules, 1964, in case of deviation, action will be initiated as per rules issued in A.P Civil Services (CCA) Rules, 1991.

14: DIRECTORATE OF SECONDARY HEALTH SERVICE RULES AND REGULATIONS.

Sl. No.	Posts	Method of appointment	Qualification
1	Director	To be appointed by the Government	
Branch – 1 - Class -A			
1	Additional Director (Medical/Programmes)	By Promotion from category DSHO	(i)Must have minimum service of 2 years from the feeder cadre of DSHO. (ii) Should have 1 year left over service as on the date of commencement of the panel year.
2	District Secondary Health Officer(DSHO)	By Promotion from the cadre CSS Specialist	(i) By promotion from the category of CSS with at least 2 years experience in feeder cadre CSS. (ii) Must have 1 year of left over service as on the date of commencement of the panel year.
Branch – 1 - Class -B			
1	Civil Surgeon	By Promotion from	(i) By promotion from the category Deputy Civil

Sl. No.	Posts	Method of appointment	Qualification
	Specialist	category Deputy Civil Surgeon Specialist	Surgeon (Specialist) (ii) Must put a minimum service of 2 years in feeder cadre. (iii) 5 years of experience in regular Government service after successful completion of PG Degree in all cadres. (iv) 9 years of experience in regular Government service after successful completion of Post graduate Diploma in all cadres.
2	Civil Surgeon RMO	By Promotion from the lower category of Dy Civil Surgeon (General)	Must put a minimum service of 2 years in feeder cadre.
3	Civil Surgeon Dental	By Promotion from the cadre Deputy Dental Surgeon	i) By promotion from the category Deputy Dental Surgeon (ii) Must put a minimum service of 2 years in feeder cadre. (iii) 5 years of experience in regular Government service after successful completion of PG Degree MDS in all cadres. (iv) 9 years of experience in regular Government service after successful completion of BDS Degree in all cadres.
4	Senior Hospital Administrator	By promotion from the cadre Hospital Administrator Gr- I	(i)Must put a minimum service of 2 years in feeder cadre.
5	Deputy Civil Surgeon (Specialist)	By promotion from the category Civil Assistant Surgeon (Specialist)	Must put a minimum service of 2 years in feeder cadre
6	Deputy Civil Surgeon (General)	By promotion from the category Civil Assistant Surgeon (General)	Must put a minimum service of 2 years in feeder cadre
7	Deputy Dental Surgeon	By promotion from the cadre Dental Assistant Surgeon	Must have put in 2 years of service in the feeder cadre Dental Assistant Surgeon
8	Hospital Administrator Gr- I	By promotion from the cadre Hospital Administrator Gr- II	(i)Must put a minimum service of 2 years in feeder cadre.
Branch – 1 - Class - C			
1	CAS Specialist	By Direct recruitment	(i) MBBS Degree (ii) PG Diploma / PG Degree Qualification in the concerned speciality from a university recognised by Medical Council of India (iii) Must be registered in AP Medical Council. (iv) Must pass Account Test for Executive Officer conducted by APPSC with in the period of probation.
2	CAS General	By Direct recruitment	(i) MBBS from any University recognised by Medical Council of India (ii) Must be registered in AP Medical Council. (iii)Must pass Account Test for Executive Officer conducted by APPSC with in the period of probation.
3	DAS	By Direct Recruitment	(i) BDS/ MDS from any University recognised by the Dental council of India. (ii) Must be registered in AP Dental Council. (iii) Must pass Account Test for Executive Officers

Sl. No.	Posts	Method of appointment	Qualification
			conducted by APPSC with in the period of probation.
4	Hospital Administrator Gr- II	By Direct Recruitment	By Direct Recruitment: (i) Basic Qualification MBBS/MDS . (ii) Compulsory qualification Master Degree in Hospital Administration or Hospital Management or MBA Hospital Management from recognised university/ competent authority. (iii) At least two years of post qualification experience in Hospital Administration/Hospital care quality/formal quality management in Health sector in the institution recognised by the Government of AP (both private and Government hospitals)
Branch – II - Class -A			
1	Additional Director (Admn)	By promotion from the category of Joint Director Administration	(i) By promotion from the category of Joint Director Administration (ii) Must have put 2 years of service in feeder cadre
2	Joint Director (Admn)	By promotion of Deputy Director (Administration)	(i) By promotion of Deputy Director (Administration) (ii) Must have put 2 years of service in feeder cadre
3	Dy Director (Admn)	By promotion from the category of Assistant Director (Administration)	(i) By promotion from the category of Assistant Director (Administration) (ii) Must have put 2 years of service in feeder cadre
4	Chief Accounts Officer	By Transfer on tenure basis from treasuries and accounts office on Foreign service Deputation as per Government rules	
5	Asst Director (Admn)	By promotion from the category of Administrative officer	(i) By promotion from the category of Administrative officer (ii) Must have put 2 years of service in feeder cadre
6	Administrative Officer	(i) By Direct recruitment. (ii) By appointment by transfer from the cadre office Superintendent	(i) By appointment by transfer : (i) Must have put 2 years of service in feeder cadre office Superintendent (ii) Must have passed accounts test for executive officers or accounts test for subordinate officers Part 1 & Part 2. (ii) By Direct Recruitment: Must possess a Bachelor's degree of any university in India established or incorporated by or under a central Act, Provincial Act or State Act or the institutions recognised by university grants commission are an equivalent qualification. (iii) 33.1/3% of the number of substantive vacancy in the category of AO shall be filled by Direct Recruitment.
7	Assistant Finance Officer/A.A.O	By Transfer on tenure basis from treasuries and accounts office on Foreign service Deputation as per Government rules	

Sl. No.	Posts	Method of appointment	Qualification
Branch – II - Class - B			
1	Data Processing Officer	By direct recruitment	(i) A bachelor degree with computer science as one of the subjects. (ii) 3 years of relevant experience in computer data processing / programming and implementation of computer projects in Government department / Public sector/ companies private sector organizations
2	Office Superintendents	By promotion from the category of Senior Assistant	(i) Must have put in not less than 2 years of service in feeder cadre Senior Assistant. (ii) The first vacancy out of every eight successive vacancies excluding leave vacancies in the Head office shall be filled by transfer from the category of superintendents working in the subordinate offices, and if any person so appointed by transfer faces reversion, he shall be reverted to his parent unit of appointment. Ratio to be followed at Head office: 1.....By transfer of Office Superintendent from District 2....Promotion 3.....Promotion 4.....Promotion 5.....Promotion 6....Promotion 7.....Promotion 8.....Promotion 9.....By transfer of Office Superintendent from District
3	Junior Accounts Officers	By Transfer on tenure basis from treasuries and accounts office on Foreign service Deputation as per Government rules	
4	Senior Assistants	By promotion from the category of Junior Office Assistant and Junior Accountant	Head office and zones: (i) Must have put in minimum service of 2 years in feeder cadre (ii) must have passed Accounts test for subordinate officers part-I conducted by the APPSC. Head Office: (iii) The first vacancy out of every four (4) successive vacancies excluding leave vacancies in the Head office, shall be filled by transfer from the category of Senior Assistants working in the subordinate offices, and if any person so appointed by transfer faces reversion, he shall be reverted to his parent unit of appointment. Ratio to be followed at Head office: 1.....By transfer of SA from District 2....Promotion 3.....Promotion 4.....Promotion 5.....By transfer of SA from District 6....Promotion 7.....Promotion 8.....Promotion
5	Senior Accountants	By Transfer on tenure basis from treasuries and accounts office on Foreign service	

Sl. No.	Posts	Method of appointment	Qualification
		Deputation as per Government rules	
6	Junior Office Assistant	i. By direct recruitment ii. By appointment by transfer from the category of Record Assistant/MRA / Driver / Last Grade Services.	Direct Recruitment: Head office and Districts: (i) Batchelors Degree of a University in India established or incorporated by or under a central Act, State Act or provincial Act or an institution recognized by the University Grants Commission or an equivalent qualification. (ii). Must have passed the test "Proficiency in Office Automation with usage of Computers and associated software". (iii) In compassionate appointments may be permitted to the candidates who possessed Intermediate qualification by giving 5 years of time to pass Degree and 2 Years to qualify in the test proficiency in office Automation with the usage of computer and associate software conducted by the APPSC or recruiting agency(DSC) Ratio to be followed at Head office: 1. From subordinate office 2. By Direct Recruitment. 3. By Direct Recruitment. 4. By Direct Recruitment. 5. Appointment by transfer from lower categories. 6. From subordinate office 7. By Direct Recruitment. 8. By Direct Recruitment. 9. By Direct Recruitment. 10.Appointment by transfer from lower categories. Ratio to be followed at district offices: 1. By Direct Recruitment. 2. By Direct Recruitment. 3. By Direct Recruitment. 4. Appointment by transfer from lower categories. 5 By Direct Recruitment. 6. By Direct Recruitment. 7 By Direct Recruitment. 8.Appointment by transfer from lower categories. Appointment by transfer/Promotion: (i) In case of promotion must have put 2 years of minimum service in feeder category should acquired requisite qualification to the post Junior Office Assistant.
7	Jr Accountant	i. By direct recruitment ii. By appointment by transfer from the category of Record Assistant/MRA / Driver / Last Grade Services.	Direct Recruitment: i) Any Degree with Commerce/Maths/Economics in University in India established or incorporated by or under a central Act, State Act or provincial Act or an institution recognized by the University Grants Commission. (ii). Must have passed the test "Proficiency in Office Automation with usage of Computers and associated software". (iii) In compassionate appointments may be permitted the candidates who possessed intermediate qualification by giving 5 years of time to pass Degree and 2 Years to qualify in the test proficiency in office Automation with the usage of computer and associate software conducted by the APPSC or recruiting

Sl. No.	Posts	Method of appointment	Qualification
			agency(DSC). Ratio to be followed at Head Office: 1. From subordinate office. 2. By Direct Recruitment. 3. By Direct Recruitment. 4. By Direct Recruitment. 5. Appointment by transfer from lower categories. 6. From subordinate office 7. By Direct Recruitment. 8. By Direct Recruitment. 9. By Direct Recruitment. 10.Appointment by transfer from lower categories. Ratio to be followed at district offices: 1. By Direct Recruitment. 2. By Direct Recruitment. 3. By Direct Recruitment. 4. Appointment by transfer from lower categories. 5 By Direct Recruitment. 6. By Direct Recruitment. 7 By Direct Recruitment. 8.Appointment by transfer from lower categories. Appointment by transfer/Promotion: (i) In case of promotion must have put 2 years of minimum service in feeder category should acquired requisite qualification to the post.
8	Medical Record Assistant/ Record Assistants	(i) By Transfer from category Last Grade services	(i) Must have passed SSC examination. (ii) Must have put in a service of 2 years in any other Last Grade services.
Branch – II - Class - C			
1	Electrician	Direct Recruitment	(i) Must pass SSC examination. (ii) Diploma in Electrical Engineering / ITI in electrical trade. If a person possess both Diploma and ITI certificate maximum percentage of marks obtained in either of the course shall be considered.
2	Plumber	Direct Recruitment	(i) Must pass SSC examination. (ii) Passed in ITI plumbing trade/ ITI Fitter trade/ ITI Mechanic trade from a recognised institution.
3	Photographer	By direct recruitment	(i) Passed the SSC examination. (ii) Diploma in the appropriate branch of Art from a recognized Art Institution.
4	Driver	Direct recruitment or appointment by transfer	(i) Must Pass SSC Examination (ii) Must possess a current valid light motor vehicle driving licence under the motor vehicles Act 1988 and subsequent amendment issued in the year 2019 (iii)with practical experience of driving motor vehicles for a period of not less than 3 years.
5	Office Subordinates	(i) By Direct recruitment (OR) (ii) Conversion of any other Class IV categories	Direct Recruitment: (i) Must have passed SSC examination . Conversion: (i) If any person in other Class IV categories, possess the qualifications prescribed for direct Recruitment for appointment to the posts and must be approved probationer and willing for transfer may be considered for conversion, subject to availability of vacancies and seniority.
Branch – III - Class - A			

Sl. No.	Posts	Method of appointment	Qualification
1	Nursing Superintendent Gr.I	By promotion from the feeder cadre Nursing Superintendent Gr.II	Must have 2 years of service in the feeder cadre
2	Nursing Superintendent Gr.II	By promotion from the feeder cadre Head Nurse	Must have 2 years of service in the feeder cadre
Branch – III - Class - B			
1	Head Nurse	By promotion from the feeder cadre Staff Nurse	Must have 2 years of service in the feeder cadre
2	Staff Nurse	By Direct recruitment	(i) Must have passed intermediate examination. (ii) General Nursing and Midwifery qualification of three years duration from any institutions/ B.Sc Nursing from any University recognised by Government of AP . (iii) Must be registered in APNMC.
Branch – IV - Class - A			
1	Executive Engineer (Civil)	By deputation from sister wings or other state Government Departments on Foreign service Deputation as per Government rules	(i) Must pass a Batchelor' Degree in Civil of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or a institution recognized by the University Grants Commission or an equivalent qualifications (ii) Must pass Accounts Test for PWD Officers and Subordinates conducted by APPSC during the period of probation
2	Dy Executive Engineer (Civil)	By deputation from sister wings or other state Government Departments on Foreign service Deputation as per Government rules	(i) Must pass a Batchelor' Degree in Civil of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or a institution recognized by the University Grants Commission or an equivalent qualifications (ii) Must pass Accounts Test for PWD Officers and Subordinates conducted by APPSC during the period of probation
3	Dy Executive Engineer (Bio Medical)	By deputation from sister wings or other state Government Departments on Foreign service Deputation as per Government rules	(i) B.E Bio Medical /B.Tech Bio Medical Engineering Degree from recognised University (ii) Must pass Accounts test for PWD officers & Subordinates conducted by APPSC during the period of probation.
4	Assistant Executive Engineer (Civil)	By deputation from sister wings or other state Government Departments on Foreign service Deputation as per Government rules	(i) Must pass a Batchelor' Degree in Civil of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or a institution recognized by the University Grants Commission or an equivalent qualifications (ii) Must pass Accounts Test for PWD Officers and Subordinates conducted by APPSC during the period of probation
5	Assistant Executive Engineer (Bio Medical)	By deputation from sister wings or other state Government Departments on Foreign service Deputation as per Government rules	(i) B.E /B.Tech in Bio Medical Engineering Degree from recognised University (ii) Must pass Accounts test for PWD officers & Subordinates conducted by APPSC during the period of probation.
6	Bio Medical Engineer	By deputation from sister wings or other state Government	(i) B.E /B.Tech in Bio Medical Engineering Degree from recognised University (ii) Must pass Accounts test for PWD officers & Subordinates conducted by APPSC during the

Sl. No.	Posts	Method of appointment	Qualification
		Departments on Foreign service Deputation as per Government rules	period of probation.
Branch – V - Class - A			
1	Dy Director Statistics	(i) By promotion from the cadre AD/AO (ii) May be taken from the sister wings on Foreign service Deputation as per Government rules, if no eligible candidate is available in department	(i) Must have possess Degree in one of the subjects of Economics, Mathematics, Statistics, Commerce, Applied Economics Rural Development, Applied statistics, Applied Maths, Econometrics or computer Science from a recognised University or Institute recognised by the University Grants Commission or any equivalent recognised qualification. (ii) Must have put 2 years of service in the feeder cadre. (iii) Priority to be issued to willing senior eligible AD, if no eligible AD is available may be filled with willing senior eligible AO.
Branch – V - Class - B			
1	Bio Statistician	(i) By direct recruitment (ii) By Deputation on Foreign service Deputation as per Government rules	Must have possess Degree in one of the subjects of Economics, Mathematics, Statistics, Commerce, Applied Economics Rural Development, Applied statistics, Applied Maths, Econometrics or computer Science from a recognised University or Institute recognised by the 2University Grants Commission or any equivalent recognised qualification
2	Statistician	By direct recruitment/ on Foreign service Deputation as per Government rules from sister wings or other state Government Departments	Must have possess Degree in one of the subjects of Economics, Mathematics, Statistics, Commerce, Applied Economics Rural Development, Applied statistics, Applied Maths, Econometrics or computer Science from a recognised University or Institute recognised by the University Grants Commission or any equivalent recognised qualification
Branch – VI - Class - A			
1	Dietician	(i). By Appointment by transfer of qualified Head Nurse (ii). If no qualified / willing Head Nurse is available for appointment by method (i) above, Post to be filled By Direct Recruitment	By direct Recruitment: (i) Must possess B.Sc/M.Sc Nutrition from a University from India established or incorporated by or under central act provincial act of a State or an institution recognized by the University Grants Commission In case of candidate possess both B.Sc and M. Sc the maximum percentage secured in any one of the above shall be considered By Promotion: Willing Head Nurse with requisite qualification with a minimum period of 2 years service as head nurse to be considered as per merit.
2	Chief Pharmacy Officer	In Zones: By promotion from the category of Senior Pharmacy Officer. In head office: one approved probationer and willing Chief Pharmacy officer who is senior may	Must have put in a minimum service of 2 years as Senior Pharmacy Officer

Sl. No.	Posts	Method of appointment	Qualification
		be drafted to head office by retaining original seniority in his/her parent zone.	
3	Senior Pharmacy officer	(i) By promotion from Pharmacy officer	(i) Must have put in 2 years of service in the feeder cadre.
4	Pharmacy Officer	By direct recruitment	(i) Must have possess SSC examination (ii) Pass in D. Pharmacy/ B. Pharmacy / Intermediate vocational course in Pharmacy/ Pharma D, recognised by the Government of AP. (iii) Must be registered in AP Pharmacy Council. (iv) The maximum percentage secured in any of the above shall be considered.
5	Junior Analyst	By promotion from the cadre of Lab Technician	(i) Must hold a Degree of B. Sc with Bio-Chemistry or Micro Biology as main subject of any university recognized by University Grant Commission. (ii) Must have put 2 years of service as lab technician.
6	Radiographer	(i) By direct recruitment (ii) By promotion from Dark Room Assistant. Note : (i) Direct Recruitment and promotion to be filled of in the ratio of 1:1 every first vacancy in a unit of two vacancies shall be filled up by promotion. (ii) If eligible Dark Room Assistant candidate not available, all the posts to be filled up by Direct Recruitment	(i) By promotion : (a) Must have passed CRA examination recognized by the Government of AP (b) Must have registered in AP Para Medical Board . (c) Must have put in minimum service of 2 years as DRA . (ii) By Direct Recruitment : (a) Intermediate qualification (b) Must have passed CRA examination recognized by the Government of AP . (c) Must have registered in AP Para Medical Board
7	Physiotherapist	By Direct Recruitment	(i) Must have possess Bachelors Degree in Physiotherapy from any recognised university (ii) Must be registered in AP Para Medical Board.
8	Counsellor / MSW Gr.II	By Direct Recruitment	(i) Must possess B.A social work / BSW/ MA Social work / MSW of any university incorporated by or under central Act or state Act provincial act or an institution recognized University Grants Commission or any equivalent qualification.
9	Para medical Ophthalmic officer	Direct Recruitment	(i) Must have passed Intermediate in Sciences group. (ii) B.Sc optometry / M.Sc Optometry/ Diploma in Ophthalmic Assistant course. Maximum marks obtained in one of the technical qualification will be considered. (iii) AP Para Medical Board Registration.
Branch – VI - Class - B			
1	Lab Technician Gr-II	(i) By direct recruitment	By promotion / appointment by transfer : (i) Must pass DMLT / B.Sc MLT/ Intermediate vocational in MLT course.

Sl. No.	Posts	Method of appointment	Qualification
		(ii) By promotion/ appointment by transfer Note: Direct recruitment and promotion to be filled up in the ratio of 1:1. every 1st vacancy in a unit of two vacancies shall be filled up by promotion. If Lab Attendant candidate are not available all the posts to be filled through Direct Recruitment.	(ii) Must be registered in AP Para Medical Board (iii) Must have put in 2 years of service as Lab Attendant. By Direct recruitment: (i) Must pass DMLT / B.Sc MLT / Intermediate vocational in MLT course (ii) Must be registered in AP Para Medical Board (iii) In case of candidate possess more than one technical qualification the maximum percentage secured in any of the above shall be considered.
2	Dental Technician	By Direct Recruitment	(i) Must pass Intermediate examination. (ii) Must have passed Dental Mechanic course from any institution recognised by Dental Council of India (iii) Must have registered as Dental Mechanic with the AP State Board of Dental Council of India
3	Audiometrician	By Direct Recruitment	(i) Must pass Intermediate examination (ii) Must have passed B.Sc (Audiology) / Diploma in Audiometric Technician / B.Sc Degree in Speech and language sciences / Bachelor degree in Audiology speech and language pathology.

Branch – VI - Class - C

1	Lab Attendant	(i) By Direct Recruitment (ii) By appointment by transfer from GDA / MNO/FNO	By Direct recruitment: (i) Must have passed SSC examination. (ii) Must possess lab attendant course or intermediate vocational course in lab attendant conducted by the Board Intermediate education, AP or from any other institution recognised by Government of AP. By appointment by transfer: (i) Should have completed 2 years of service as GDA/MNO/FNO (ii) Should have required qualification
2	Dark Room Assistant	By Direct Recruitment	(i) Must have passed SSC examination. (ii) Must hold a certificate of having successfully completed the training course for Dark Room Assistant/ CRA certificate in a Government recognised institution.
3	Theatre Assistant	By promotion from the category of MNO/FNO/GDA	(i) Must have passed SSC examination. (ii) Must have put in a minimum service of 2 years as Nursing Orderly in a hospital.

Branch – VI - Class - D

1	GDA/ MNO/FNO	By direct recruitment	(i) Must have passed SSC examination. (ii) Must have put in a minimum experience of 5 years in a Government / Private hospital. (iii) Must have First Aid Certificate.
2	Post Mortem Assistant	By Direct Recruitment	(i) Must have passed SSC examination. (ii) 2 years work experience in a Government / Private hospital.

13. Training to the Administrative Officer :

- a) Every person appointed by Direct recruitment to the post administrative officer shall undergo immediately after appointment a course of training for a period of 1

year as per such programme and syllabus may be prescribed by the Head of the Department.

- b) Every person appointed by Direct recruitment before the commencement of training, shall execute an agreement bond that he/she shall serve the department for a period of 3 years after completion of training.
- c) He/ She will be liable to refund to the Government the pay and allowances or any other remuneration received by him/ her in addition to the amount spent on his/ her training.
 - If he / She fails to serve the Department for a period of 3 years after completion of his/ her training for any reasons.
 - If he/ she discontinuous the training or discharged from training course for misconduct or any other reasons.
 - The enforcement of bond shall not be insisted upon in the case of an employee of State Government who joins in the central Government or State Government or quasi Government organization or another public enterprise, wholly/ substantially owned/ financed or controlled by the Central Government or autonomous bodies in order to secure employment other than private employment subject to the condition that, fresh bond is taken to ensure that the employee serves the new employer for the balance of the original bond period.
 - The period of training shall count for purposes of probation, Increment, leave and pension.
 - A direct recruitment shall be eligible during the period of training for the initial pay of the posts with usual allowances admissible at the place of training.

14. The responsibilities/Broad functions of posts is as follows.

Name of the post	Redefined Broad functions
Director	The Director serves as the head of the Directorate of Secondary Healthcare, responsible for overseeing all operations and management activities. This role involves strategic planning, policy formulation, and ensuring the efficient functioning of secondary healthcare services. The Director also reports to the Government and supervises the activities of the Additional Directors responsible for Infrastructure and Human Resources, the Joint Director of Vigilance, and the Finance Officer.
Jt. Director (Admin)	The Joint Director (Admin) oversees the administrative functions within the organization and reports directly to the Additional Director (HR). This role involves managing office operations, implementing administrative policies, and ensuring the efficient management of resources and personnel. The Joint Director receives assistance from the Deputy Director (Admin) to coordinate activities, streamline processes, and address administrative challenges. Key functions include optimizing workflow, facilitating inter-departmental communication, and supporting HR initiatives to ensure smooth organizational operations.
Executive Engineer (Civil/Bio Medical)	The Executive Engineer manages civil engineering and maintenance of equipment within the healthcare facilities. This role involves overseeing construction projects, ensuring the proper maintenance of equipment. The Executive Engineer is supported by the Deputy Executive Engineer.
Chief Accounts Officer	The Chief Accounts Officer is responsible for managing the financial operations of the Directorate. This includes budgeting, financial planning, auditing, and ensuring compliance with financial regulations. The Chief Accounts Officer reports directly to the Director and is assisted by the Assistant Finance Officer.

Name of the post	Redefined Broad functions
Deputy Director (Admin.)	The Deputy Director (Administration) oversees administrative functions, ensuring efficient office operations and support services. This role involves managing staff attendance, leave records, public relations, and the implementation of the Citizen Charter. Additionally, the Deputy Director assists in organizing seminars, conferences, meetings, and video conferences, while supporting the Additional Director (HR) in administrative tasks.
Dy. Executive Engineer	The Deputy Executive Engineer assists the Executive Engineer in maintaining and managing civil works, biomedical equipment and infrastructure. This role involves ensuring the proper maintenance of civil works and functioning and safety of medical equipment and facilities, coordinating repairs and maintenance activities, and supporting overall civil works and infrastructure management.
Asst. Director	The Assistant Director provides support to the Joint Directors in their respective functions. This includes assisting in planning and coordination, medical and nursing services, and vigilance activities. The Assistant Director also plays a role in data management, reporting, and administrative support, working with other departmental officers.
Dy. Director Statistics	Responsible for managing statistical data and analysis within the Directorate. This includes collecting, analysing and reporting healthcare data, supporting decision-making processes, and providing statistical insights to support various initiatives.
Draughtsman Gr-II	He will assist Dy. Executive Engineer in the designs and estimates of the Civil Works. This role involves working closely with the Administrative Officer to ensure accurate and detailed project documentation. The Draughtsman is supported by the Senior & junior Assistant.
Administrative officer	The Administrative Officer is responsible for managing day-to-day administrative tasks at the head office. This includes staff attendance, leave management, public relations, and maintaining the Citizen Charter. The Administrative Officer also assists in legislative matters, organizing events, and supporting the Deputy Director (Administration) in various administrative functions.
Assistant Accounts Officer	The Assistant Accounts Officer supports the Chief Accounts Officer in managing financial operations. This includes handling accounts, preparing financial reports, ensuring compliance with financial regulations, and assisting in budgeting and auditing processes. The Assistant Accounts Officer is supported by the Junior Accounts Officer.
Data Processing Officer	The Data Processing Officer manages data entry and processing tasks, ensuring accurate and efficient handling of information. This role involves supporting the Senior Assistant in data management, maintaining databases, and providing data-related support as needed. The Data Processing Officer reports to the Senior Assistant.
Junior Accounts Officer	The Junior Accounts Officer assists in managing financial transactions, maintaining financial records, and ensuring accurate accounting. This role supports the Assistant Accounts Officer in preparing financial reports, handling budgets, and ensuring financial compliance. The Junior Accounts Officer is assisted by the Senior Accountant.
Office Superintendent	The Office Superintendent oversees office operations and administrative tasks, ensuring efficient workflow and coordination among staff. This role involves supervising junior staff, managing office supplies, maintaining records, and supporting Administrative Officer in various tasks. The Office Superintendent is assisted by Senior Assistants.
Senior Accountant	The Senior Accountant manages financial transactions, maintains accurate financial records, and ensures compliance with accounting standards. This role involves supporting the Junior Accounts Officer, preparing financial reports, and assisting in budgeting and auditing processes. The Senior Accountant is assisted by Junior Accountants.
Senior Assistant	The Senior Assistant provides administrative support, manages office tasks, and assists in the preparation of reports and documents. This role involves supporting the Office Superintendent, handling correspondence, and ensuring smooth office operations. The Senior Assistant supervises Junior Assistants.
Junior Accountant	The Junior Accountant handles day-to-day financial transactions, maintains financial records, and supports the Senior Accountant in preparing reports. This role involves ensuring accurate accounting, assisting in budgeting processes, and providing financial support as needed. The Junior Accountant reports to the Senior Accountant and is assisted by office subordinates.
Junior	The Junior Assistant provides clerical and administrative support, handling

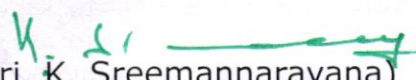
Name of the post	Redefined Broad functions
Assistant	routine office tasks such as filing, data entry and correspondence. This role involves assisting the Senior Assistant, managing office supplies, and supporting various administrative functions.
Record Assistant	The Record Assistant is responsible for maintaining and organizing records and documents within the Directorate. This role involves filing, retrieving, and managing records, ensuring their proper storage and security.
Driver (Light Vehicle)	The Driver (Light Vehicle) is responsible for transporting staff and materials as needed. Role involves ensuring the safe and efficient operation of the vehicle, maintaining the vehicle in good condition, and assisting in logistics and transportation tasks. The Driver reports to the specified officer
Office Subordinate	The Office Subordinate supports office operations by handling routine tasks such as cleaning, organizing, and assisting staff as needed. This role involves providing general support to administrative staff, ensuring the cleanliness and orderliness of the office, and performing any other tasks as required.

Note: Time to time Government instructions will be followed in all above aspects.


(Smt. K. Kalpana)
Assistant Director
Convenor

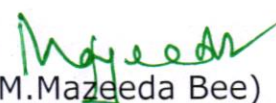

(Sri. A. Manikya Rao)
Administrative Officer
Member

(Sri. CH. Bhargava)
Administrative Officer
Member


(Sri. K. Sreemannarayana)
Administrative Officer
Member


(Sri. SK. Sekhar)
Joint Secretary
Member

(Sri. M. Vijayabhaskar)
Executive Engineer
Member

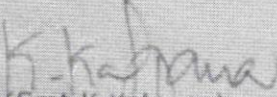

(Dr. M. Mazeeda Bee)
Specialist officer
Member


(Dr. R. Madhavi)
Specialist officer
Member


(Dr. N. Ramesh Nath)
Joint Commissioner
Chairman

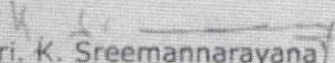
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Office Subordinate	The Office Subordinate supports office operations by handling routine tasks such as cleaning, organizing, and assisting staff as needed. This role involves providing general support to administrative staff, ensuring the cleanliness and orderliness of the office, and performing any other tasks as required.

Note: Time to time Government instructions will be followed in all above aspects.


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Assistant Director
Convenor


(Sri. A. Manikya Rao)
Administrative Officer
Member


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Member


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Specialist officer
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Joint Commissioner
Chairman